Welcome to Fairfield Primary School



Your child is about to join us at Fairfield Primary, which is a very exciting time! This brochure will provide you with some key information about the routines, organisation and curriculum in our school. It will also give you information on how best to settle and support your child. We hope that you find the following information useful and if there is anything that you would like to know then please do not hesitate to get in touch.

We believe that children learn best when parents and school work in partnership together. We really do value your support and are always happy to listen if you have any concerns.





<u>Staff</u>

Headteacher – Mr R Birtwhistle (Designated Safeguarding Lead)

Deputy Headteacher – Mrs A Dunford (SENCO/Deputy Designated Safeguarding Lead)

Assistant Headteacher – Mrs H Clayton (Assessment Lead/Deputy Designated Safeguarding Lead/English Lead)

Phase Leaders

Mrs A Hodgson – Early Years Foundation Stage

Mrs S Clegg – KS1 (Years 1 and 2)

Mrs L Marshall – Lower Key Stage Two (Years 3 and 4)

Mrs C Jenkinson – Upper Key Stage Two (Years 5 and 6)

School Office

Mrs K Simcox – School Business Manager

Mrs J Robinson (School Administration)

Miss C Nixon (School Administration)

Motto

Our school motto was adopted in March 2024. It followed an extensive consultation process whereby children, parents and carers suggested mottos over a long period of time. These suggestions were then put to the vote and a winner emerged. The winning motto was, 'Dream, Believe, Achieve' and really signifies our community commitment towards ambition and aiming high, which is obviously important to our parents, carers and children.



The other motto suggestions were captured in a sign to thank the parents for their time, involvement and suggestions. Fairfield Primary really values being at the heart of the community.









Our School Day

Nursery – 8:45am-11:45am (morning session) 12:15pm-3:15pm (afternoon session) 9:00am-3:00pm (30 hours),

For a small cost, the Nursery children who use our 30 hour offer can come into school at 8:45 and leave at

3:15 to match any siblings attending school. We also offer before and after school care for Nursery up to Year 6, please speak to the office for more information.

Reception and Key Stage One – 8:40am – 3:15pm Key Stage Two – 8:40am – 3:20pm



Doors open at 08:40

Dinnertimes

The Nursery children, who access 30 hour provision, need to bring a packed lunch for dinner time.

From Reception to Year 6, children can either choose a school meal or your child can bring a packed lunch if preferred. If your child has a packed lunch, **please do not give anything with nuts** as we have some children with severe allergies in school. We also encourage healthy eating so no sweets or fizzy drinks please.





Clothing

Uniform consists of a royal blue sweatshirt/ cardigan, white shirt or polo shirt and grey trousers or skirt/ pinafore dress. Blue checked dresses can be worn in the warmer weather. These are available from Motif8, Tots to teens as well as local supermarkets including George at Asda, Marks and Spencer and Tesco. As we are outside every day, and in the interest of safety, it is very important that children wear appropriate footwear. Jewellery must not be worn in school for safety reasons.



If your child is in Early Years or Key Stage 1, they will be very busy throughout the week doing a variety of activities, some of which can be messy. From time to time, they may come home with mud, sand, paint or even toothpaste on their uniform. Please don't be cross, this is the sign of a good day!

The children will be spending a great deal of time learning outdoors. Please make sure that your child has suitable warm clothing that they can put on when the weather is cold and a sun hat when it is warm. Whatever the weather, it is a good idea to send your child to school with a coat. It would be helpful if, on sunny days, parents could apply sun cream to their child before school. We are unable to apply this in school but your child is welcome to apply it themselves should they need a top up- the roll-on creams tend to be easier for this.

Please remember to label all clothing including shoes as we end up with quite a collection in our lost property box at the end of each week.

Book Bags

Early years and key stage 1 children need a blue school book bag which they are to bring to school every day. They are encouraged to take a story book home daily for you to share. Once they are settled, in Reception onwards, children will also receive a phonics book and reading record. Bookbags can be purchased from uniform suppliers.

Water Bottles

Your child is encouraged to bring a named water bottle every day. Please can we ask that no juice or fizzy drinks are brought into school. Top ups of water will be encouraged throughout the day.



Medical

Please let us know if your child has any allergies, even if this is just to update us of any longer-term conditions that they may have had when they attended our school nursery. This includes any food allergies. If your child suffers from any other medical conditions, e.g. asthma or eczema, any medication must be labelled in school and a medical form must be filled out at the school office.

Sickness

Should your child ever have sickness or diarrhoea, as a consideration to other children (and staff!), please do not bring them to back to school until they have had **48** hours free from sickness. If you are ever unsure of what to do, please contact the school and we can advise. If your child is unwell during school time, we may contact you to collect them or provide them with medicine. Please ensure that all contact details, especially phone numbers, are up to date.

Toileting

We strongly encourage all children to be toilet trained before they start our Nursery provision to maximise the educational experiences on offer.

Young children do have the occasional accident and we will, of course, clean them and change them with the spare clothes that we have in school. Should your child receive a change of clothing in school, please wash and return them as soon as possible. Please send your child to school with spare underwear and clothes (labelled) at the beginning of the year just in case they have any accidents.

School Apps / Communication

It is essential that parents download and sign up to the school *Gateway App*. The app houses School Comms, this is an email and text service which allows you to see letters and notices from school including a weekly Newsletter from the Head Teacher, useful links to school lunches, school holidays, free school meals and many more. Gateway is also the system we use for recording consent and taking payment for all school trips, after school activities and before and after school childcare, as Fairfield is a cashless school. You will need to register your mobile phone number and email address. Information will be included on the Schools Data Capture Form. Once you have registered, notices and reminders about events in school will be emailed directly to your email address. Texts are sometimes used when we need faster communication. The App is free for parents to download and use. If you have any concerns about your child you can phone school on <u>01642 581305</u> and speak to a member of staff.



Dojos

Dojos are house points which are given as rewards throughout the school when the school rules are followed.



Curriculum

As a school we follow the National Curriculum https://www.gov.uk/government/collections/national-

curriculum

However, our curriculum goes beyond the National Curriculum to ensure that it meets the interests and needs of the children at Fairfield.

In the Early Years Foundation Stage (EYFS) we promote high levels of wellbeing and involvement by creating a culture where the need of every child is catered for. Fairfield Primary aims to ensure that our children are inquisitive, independent and engaged so that they develop a love of learning for life. We endeavour to ensure that our children are given the highest-quality start in life and are ready for their next phase of development. Indeed, staff are highly skilled and experienced in the EYFS and have an effective



understanding of how young children develop. All children make sustained progress throughout their time in Nursery and Reception regardless of their starting point. This happens because school prioritises personal, social and emotional development and recognises the importance of this area of learning as a gateway to future success.

The EYFS curriculum is coherently planned, sequenced and delivered. It builds on what children know and can do, towards cumulatively sufficient knowledge and skills for their future learning.

School Rules

Our School Rules were drawn up by the School Council in March 2024. The pupil representatives spoke to their classmates and gathered the thoughts of their fellow students. With over fifty suggestions for rules, behaviours and conduct, the school council narrowed the rules down into six key areas. This represents the voice that students have at Fairfield Primary because their opinions are held in high regard.



General

We will always encourage you to walk to school instead of driving, however if you choose to come by car, please **do not** park your car in the staff car park, also please show consideration to the local residents when you park your car on the road outside.

Dogs are NOT allowed on school premises.

Please encourage your child away from a dummy or comforter before they start school as we do not allow these in our setting.

Games, toys and sweets – please save these items for home. We do not have anywhere to put them and are unable to take any responsibility for toys brought into school.

Mobile phones and smart watches are not allowed in school for children in Nursery through to year 3. Children in KS2 can bring a mobile phone to school as we appreciate they may be needed when walking home. The phones will be locked away all day in the classroom and returned at home time. Smart watches are not allowed in school under any circumstances.

Please supervise your child until the door opens and they are inside the school building. Please make sure your child is also supervised after they have been collected at the end of the day.



We look forward to working together with you to ensure your child has a happy and successful time in our school



